

# **BROOKINGS COUNTY COMMISSION MEETING**

## **TUESDAY, JANUARY 5, 2016**

The Brookings County Board of County Commissioners met in regular session on Tuesday, January 5, 2016 with the following members present: Ryan Krogman, Larry Jensen, Stephne Miller, Lee Ann Pierce, and Tom Yseth.

### **CALL TO ORDER**

Finance Assistant II Jenna Peterson called the meeting to order.

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

### **REORGANIZATION OF THE BOARD**

Motion by Miller, seconded by Pierce to elect Ryan Krogman as Chairman for 2016. Motion carried.

Motion by Pierce, seconded by Miller to elect Larry Jensen as Vice-Chairperson for 2016. Motion carried.

### **APPROVAL OF AGENDA**

The agenda for the January 5, 2016 Commission Meeting was approved without objection. The board added an Executive Session to the agenda in accordance with SDCL 1-25-2(1).

### **CONSENT AGENDA**

The consent agenda was approved without objection from the board. The consent agenda consisted of the minutes from the December 29, 2015 Commission Meeting.

Travel Requests: Michael Holzhauser to accompany Brookings County Korean War veterans to the Ambassador Peace Medal presentation January 12<sup>th</sup> in Pierre; Commissioners Jensen, Krogman, Miller, Pierce, and Yseth to attend Brookings Day at the Legislature on January 20<sup>th</sup> in Pierre.

Personnel Action Notices: routine step increase- Matt Christensen to \$18.60, effective September 1, 2015; termination- Lawrence Barnett, effective December 28, 2015; routine step increase- Dr. Richard Hieb to \$5,000/year, effective January 1, 2016.

Cellular Authorizations: David Biteler- Basic Usage-\$30 monthly allowance.

Human Services Report: case #15-154 for rent was approved; case #15-156 for Brookings Municipal Utilities was approved.

### **ROUTINE BUSINESS**

## *Approval of Claims*

Motion by Miller, seconded by Jensen to approve the following claims. Motion carried.

2015 Bills: A&B Business Inc, Maintenance Contract, \$197.66; Anderson Oil, Blended Diesel, White Shop, \$973.76; Aragon, Martha A, Translation Services, \$125.00; Avera Queen of Peace, Drug Tests, \$56.90; Blackstrap Inc, Road Salt, \$1,675.49; Bobcat of Brookings, Lug Nut 0616, \$1.93; Brookings Area Chamber, Donation Brookings Day at Legislature, \$600.00; Brookings Engraving, Clock - Hostler, \$110.00, Portrait Book- Dragseth, \$90.00; Century Link, Long Distance Phone, \$108.85; City of Brookings Landfill, Demolition from Shop, \$17.16; Civic Plus, Annual Website Hosting, \$5,617.24; Cody, Denise, Inv MI Hearings, \$30.00; Dale's Alignment, 6A28 Alignment, \$97.85; Dan Hintz Construction, Enclosed 24/7 Room, \$3,953.11; Davis Typewriter Co Inc, Copy Paper, \$279.90; Den-Wil Inc, Community Health Rent-Nov, \$860.05; Dr Mark Bontreger Inc, Psychological Testing, \$340.00; G&K Services, Laundry Services, \$214.58; Gass Law, PC, CAA, \$484.50, CAA, \$354.84, CAA, \$407.83, CAA, \$281.14; GP Auto, Instrument Cluster 0398, \$470.54; Holiday Inn Express Hotel, R Haugen Lodging, \$197.14; Holzhauser, Michael, Training Conf, Appleton, WI, \$1,437.81, SD Veterans Officer School, \$360.00, Welfare Conf, Poor Relief Conf, \$432.64; INA Group LLC, Tax Certificate, \$3,761.52; Jensen, Tyler, Night Watchman, Calf Show, \$100.00; Jesse Ronning, CAA, \$225.00; Kingbrook Rural Water, Water Utilities, \$46.40; Lewno, Lucy, Inv MI Hearing, \$299.48; Light & Siren, 48" Lightbar, \$986.00; Lincoln County Auditor, MI Expenses, \$306.10; Mack, Sonia, December Travel, \$92.40; Martin's Inc, Winter Diesel, \$444.20; McKeever's Vending, Inmate Commissary, \$727.60; Nancy J Nelson, CAA, \$117.00, CAA, \$378.00; Nichols, Laurie, Zoning Mtg Mileage, \$61.12; Office Depot Inc, Office Supplies, \$201.84; Otis Elevator Company, Dumb Waiter Repair, \$3,458.91; Patricia J Hartsel, Transcripts, \$129.20, Transcripts, \$64.60, Transcripts, \$74.80, Transcripts, \$47.60, Transcripts, \$54.40, Transcripts, \$37.40, Transcripts, \$40.80, Transcripts, \$40.80, Transcripts, \$40.80, Transcripts, \$44.20, Transcripts, \$78.20, Transcripts, \$37.40, Transcripts, \$64.60; Q-Set Inc, Transcript of Interview, \$500.00; RFD, Legal Publications, \$121.14; Minutes Publishing, \$785.10; Rochel, Robert, Zoning Mtg Mileage, \$143.64; Sanford Health Pathology Clinic, Autopsies, \$4,720.23; SD Attorney General's Office, 24/7, SCRAM Fees- Nov 1-30, \$2,966.00, 24/7 Fee, Nov 1-30, \$305.00, 24/7, SCRAM Fees Dec 1-15, \$1,836.00, 24/7 Fees Dec 1-15, \$151.00; SD Dept of Revenue, Alcohol Test, \$35.00, Sheriff Trust, \$377.34; Sioux Valley Cleaners Inc, Janitorial for WIC, Nov & Dec, \$920.00; State 4-H Office, Livestock & Poultry Tags, \$419.75; Steven Ust, Building Inspections, \$200.00, Building Inspections, \$800.00; Swanda, Karen, Inv MI Hearings, \$30.00; Thomson Reuters - West, West Info Charges, \$264.26; Tyler Technologies, Contract Recording PM, \$140.00; Verizon Wireless, Wireless Tablet, \$40.01; Walburg, Duane, Animal Control 12/12-12/25, \$40.00; Wallaroo Properties, Tax Certificate, \$2,721.42; Walmart Community, Shop & Office Supplies, \$114.17, Office & Programming Supplies, \$866.70; Yankton County Sheriff, Service of Process, \$50.00; Young Door Service Inc, Install Liftmaster Transmitter, \$168.44

2016 Bills: Avera Medical Group, Health Screen Reviews, \$564.00; Barrier 1, Renewal Contract, \$7,560.00; City of Brookings, E-911, Aug-Oct 2015, \$76,482.58; First District Association, First Quater Pmt FY2016, \$10,107.73; International Code Council, 2016 Membership, \$135.00; Johnson Controls, Dec 15 - May 16 Service Agreement, \$14,976.66; NACO, NACO Membership Dues, \$639.00; Otis Elevator Company, Otis Elevator Contract, \$5,878.06; Schneider Corporation HFH, System Support, Beacon Hosting, \$7,615.00; SD Property Management, Cases, Label Makers, Scanner, \$920.16; SD State's Attorneys Assn, 2016 Membership Dues, \$1,609.00; State Bar of South Dakota, 2016 Membership Dues, \$1,120.00; Tyler Technologies, Annual Maintenance, \$60,334.02

Cell Phone Reimbursements: Anderson, Jeffrey G, \$75.00; Birk, Richard, \$105.00; Buseth, Vicki, \$105.00; Chapman, Beverly, \$105.00; Dejong, Darren J, \$60.00; Doremus, Sean, \$30.00; Dragseth, Joyce, \$105.00; Friedrich, Cliff, \$45.00; Gengler, Michael, \$30.00; Giegling, Mike, \$30.00; Gross, Linda, \$30.00; Haider, Darin, \$60.00; Haugen, Richard, \$45.00; Hieb, Richard, \$30.00; Hill, Robert, \$105.00; Hoekman, Devan, \$30.00; Holzhauser, Michael, \$105.00; Howard, Abigail A, \$105.00; Jensen, Larry, \$75.00; Kriese, Jeremy, \$30.00; Krogman, Ryan, \$75.00; Langstraat, Manual, \$30.00; Littlecott, Laura, \$45.00; McCrea, Don, \$15.00; Miller, Stephne, \$75.00; Molengraaf, John, \$30.00; Moser, Misty, \$75.00; Nesvold, Teree, \$105.00; Pierce, Irene, \$45.00; Pierce, Leann, \$75.00; Pike, Jon, \$60.00; Plowman, Shawn, \$90.00; Scheer, Aaron, \$30.00; Sebring, Scott, \$105.00; Stanwick, Martin, \$105.00; Steffensen, Stacy, \$105.00; Stoltenburg, Michael, \$15.00; Sweebe, Bart, \$105.00; Umberger, Charles, \$45.00; Witchey, Kristen, \$75.00; Yseth, Tom, \$75.00

### *Department Head Reports*

County Development Director Robert Hill discussed upcoming dates. Hill discussed installing a new printer that would issue new identification tags for the entire county. Hill said it is similar to the county employee tags. Pierce asked if IT Specialist Shawn Plowman would be involved with the process. Hill said that would be up to the Commission Department on who they would select.

Be it noted, Hill presented the 1<sup>st</sup> quarter SLA report for 2016.

Finance Officer Vicki Buseth said the office was very busy issuing the new license plates. Buseth also noted that tax notices will be mailed out next week.

Pierce asked how license plates are issued when people use the self-terminal. Buseth said the plates are mailed out for \$5.00 from the state and a temporary paper plate would be issued for them at the self-terminal. Pierce asked where the self-terminal is located. Buseth said the self-terminal is located inside of Hy-Vee.

Highway Superintendent Richard Birk said he met with the railroad and the state about the 34<sup>th</sup> Avenue railroad crossing. Birk said construction will take place sometime in July 2016.

Director of Equalization Joyce Dragseth said the 2016 intentions been sent to Pierre. She said she will discuss the intentions with the board at the January 26<sup>th</sup> meeting.

Dragseth said her office is currently working on changing the property values over to the new year.

Veterans & Human Services Director Michael Holzhauser updated the board on the number of phone calls the office has made and received, and the number of in-person meetings.

Holzhauser discussed the Medicaid expansion. Holzhauser also discussed upcoming dates.

### **REGULAR BUSINESS**

Motion by Miller, seconded by Jensen to remove Agreement #15-100: a Mail Presorting and Delivery Agreement between Brookings County and Qualified Presort Service, LLC from the table. Motion carried.

Miller asked if the concerns about the agreement were answered. Deputy States Attorney Teree Nesvold said she feels comfortable with the new contract.

Motion by Miller, seconded by Yseth to approve and authorize Chairperson Krogman to sign the amended Agreement #15-100: a Mail Presorting and Delivery Agreement between Brookings County and Qualified Presort Service, LLC.

Roll call vote: Yseth "aye," Miller "aye," Jensen "aye," Pierce "no," Krogman "aye." Motion carried.

The board discussed seeking cost estimates from architects for an addition to the detention center.

Sheriff Martin Stanwick said he was recently approached by one local architect and would like to seek estimates from other architects. Stanwick said there would be no cost to the county for seeking proposals. Stanwick said they need to look at what the architects' previous experiences are with jails. Stanwick asked the board for their approval on seeking cost estimates from different architects.

By consensus, the board agreed to seek cost estimates from architects for an addition to the detention center.

Motion by Pierce, seconded by Jensen to approve the Brookings Register, Volga Tribune, Tri-City Star, and Elkton Record as the legal papers of Brookings County for 2016.

Roll call vote: Miller "aye," Jensen "aye," Pierce "aye," Yseth "aye," Krogman "aye." Motion carried.

Motion by Miller, seconded by Yseth to approve the official depositories for Brookings County funds and moneys for 2016 as follows: Richland State Bank, Bankstar Financial, Citizens State Bank, First Bank & Trust of Brookings, Dakotah Bank, Wells Fargo, Home Federal, and Metabank.

Roll call vote: Jensen "aye," Pierce "aye," Yseth "aye," Miller "aye," Krogman "aye." Motion carried.

Motion by Miller, seconded by Yseth to approve and authorize Chairperson Krogman to sign Resolution #16-01: a resolution setting the Official Pay Plan for FY2016 for Brookings County.

Roll call vote: Pierce "aye," Yseth "aye," Miller "aye," Jensen "aye," Krogman "aye." Motion carried.

### **RESOLUTION #16-01**

#### **A RESOLUTION SETTING THE OFFICIAL PAY PLAN FOR 2016**

Be it resolved by the governing body of Brookings County, South Dakota:

That the official Pay Series and Management Salary Compensation increase as indicated in the attachments hereto is administered for the year 2016 to become effective January 1, 2016.

Passed and approved this 5<sup>th</sup> day of January, 2016.

Ryan Krogman  
Chairperson  
Brookings County Commission

ATTEST:

Vicki Buseth  
Finance Officer  
Brookings County

<b>Commission Department (HR &amp; Technology)</b>	<b>FTE</b>	<b>GRADE</b>
Commission Department Director	1	E-13
County Commissioners	2.5 (5 @ .5)	Non-graded position
Information Technology Support Specialist	1	N-9
GIS Technician	1	N-9
HR Specialist	1	N-8
Office Coordinator	1	N-5
General Maintenance Worker	2	N-3
<b>County 4-H</b>	<b>FTE</b>	<b>GRADE</b>
PT 4-H Program Assistant	1 (2 @ .5)	N-5 (Step 1 & Step 2 only)
<b>County Health</b>	<b>FTE</b>	<b>GRADE</b>
Administrative Assistant	1	N-4
PT Administrative Assistant	.6	N-4 (Step 1 & Step 2 only)
<b>County Development Department</b>	<b>FTE</b>	<b>GRADE</b>
Director	1	E-11
Deputy Director	1	N-9
Office Manager	1	N-5
<b>Equalization Department</b>	<b>FTE</b>	<b>GRADE</b>
Director	1	E-11
Deputy Director	1	N-8
Senior Appraiser	1	N-7
Appraiser II	2	N-6
Administrative Assistant	2	N-4
<b>Finance Department</b>	<b>FTE</b>	<b>GRADE</b>
Finance Officer	1	E-12
Deputy Director	1	N-7
Senior Finance Assistant	2	N-6
Finance Assistant II	1	N-5
Finance Assistant	3	N-4
Temporary Election Worker	1 (4 @ .25)	Non-graded position
<b>Highway Department</b>	<b>FTE</b>	<b>GRADE</b>
Highway Superintendent	1	E-13
Lead Foreman	1	N-9 (Steps 9-13)
Road Foreman	1	N-8 (Steps 9-13)
Shop Mechanic	1	N-7
Equipment Fabricator/Welder	1	N-7
Heavy Equipment Operator (Hazmat)	1	N-7
Heavy Equipment Operator	5	N-6
Office Manager	1	N-5
Equipment Operator	5	N-5
Sign Technician	1	N-5
Trucker Driver	1 (2 @ .5-split employee)	N-3
<b>Register of Deeds</b>	<b>FTE</b>	<b>GRADE</b>
Register of Deeds	1	E-11

Deputy	1	N-6
Administrative Assistant	1	N-4
<b>Sheriff's Department</b>	<b>FTE</b>	<b>GRADE</b>
Sheriff	1	E-15
Assistant Sheriff	1	E-12
Jail Administrator	1	E-11
Deputy-Sergeant	2	N-10
Deputy	7	N-8
Courthouse Sheriff's Deputy	1	N-8
Corrections Sergeant (Certified)	1	N-7
Correctional Officer	6	N-5
Office Manager	1	N-5
Administrative Assistant	1	N-4
PT Deputy Sheriff	1 (3 @ .33)	N-8 (Step 1 & Step 2 only)
PT Correctional Officer	7 (14 @ .5)	N-5 (Step 1 & Step 2 only)
Detention Center Nurse	.25	Non-graded position
Jail Greeter	.5	Non-graded position
<b>State's Attorney</b>	<b>FTE</b>	<b>GRADE</b>
State's Attorney	1	E-19
Chief Deputy State's Attorney	1	E-17
Deputy State's Attorney	1	E-13 (9/1/15 start date)
Victims/Witness Assistant/Office Administrator	1	N-8
Legal Assistant	3	N-7
Intern	1	Non-graded position
<b>Veterans &amp; Human Services Department</b>	<b>FTE</b>	<b>GRADE</b>
Director	1	E-11
Deputy Director	1	N-6
<b>Weed Department</b>	<b>FTE</b>	<b>GRADE</b>
Supervisor	1	E-7
PT Weed Enforcement & Bio Control Officer	.5	N-4 (Step 1 & Step 2 Only)
Truck Driver	1 (2 @ .5-split employee)	N-3
ATV Driver	.5	N-3 (Step 1 & Step 2 Only)

N=Non-Exempt Position; E=Exempt Position

#### 2016 Wage Ranges

Pay Grade	Minimum	Mid-Point	Maximum
1	\$26,458.00	\$29,765.00	\$33,072.00
2	\$28,442.00	\$31,997.00	\$35,552.00
3	\$30,575.00	\$34,397.00	\$38,219.00

4	\$32,868.00	\$36,977.00	\$41,085.00
5	\$35,333.00	\$39,750.00	\$44,167.00
6	\$37,983.00	\$42,731.00	\$47,479.00
7	\$40,832.00	\$45,936.00	\$51,040.00
8	\$43,894.00	\$49,381.00	\$54,868.00
9	\$47,187.00	\$53,085.00	\$58,983.00
10	\$50,726.00	\$57,066.00	\$63,407.00
11	\$54,530.00	\$61,346.00	\$68,162.00
12	\$58,620.00	\$65,947.00	\$73,275.00
13	\$63,016.00	\$70,893.00	\$78,770.00
14	\$67,742.00	\$76,210.00	\$84,678.00
15	\$72,823.00	\$81,926.00	\$91,029.00
16	\$78,285.00	\$88,070.00	\$97,856.00
17	\$84,156.00	\$94,676.00	\$105,195.00
18	\$90,468.00	\$101,776.00	\$113,085.00
19	\$97,253.00	\$109,410.00	\$121,566.00

#### **Non-Graded Part-Time Positions**

E	County Commissioners	\$16,928
N	Detention Center Nurse	\$22.00
N	Internships	\$11.00
N	Jail Greeter	\$11.50
N	Temp Election Workers	\$11.00

Motion by Miller, seconded by Yseth to approve and authorize Chairperson Krogman to sign Resolution #16-02: a resolution setting meeting pay and per diem rates for volunteer county boards for 2016.

Roll call vote: Miller “aye,” Jensen “aye,” Pierce “aye,” Yseth “aye,” Krogman “aye.”  
Motion carried.

### **RESOLUTION #16-02** **A RESOLUTION SETTING MEETING PAY AND PER DIEM RATES**

## FOR VOLUNTEER COUNTY BOARDS FOR 2016

Be it resolved by the governing body of Brookings County, South Dakota:

That the official meeting pay and per diem rates are in effect for the year 2016 and become effective January 1, 2016.

### Meeting Pay:

Weed Board Members	\$35 per meeting
Zoning Board Members	\$50 per meeting
Extension Board Members	\$35 per meeting

### Mileage

Reimbursed according to approved county policy which follows the current state rates.

### Per Diem

Reimbursed according to approved county policy which follows the current state rates.

Passed and approved this 5<sup>th</sup> day of January, 2016.

Ryan Krogman

Chairperson

Brookings County Commission

ATTEST:

Vicki Buseth

Finance Officer

Brookings County

Motion by Jensen, seconded by Miller to approve and authorize Chairperson Krogman to sign Resolution #16-03: a resolution setting the pay for election workers in 2016.

Roll call vote: Jensen "aye," Pierce "aye," Yseth "aye," Miller "aye," Krogman "aye."

Motion carried.

### RESOLUTION #16-03

#### A RESOLUTION SETTING PAY FOR ELECTION OFFICIALS IN 2016

WHEREAS, it will be necessary to appoint election officials in 2016, and

WHEREAS, pursuant to SDCL 12-15-11, the fee paid to election officials shall be established annually by the Board of County Commissioners at its first meeting of the year.

NOW THEREFORE BE IT RESOLVED by the Brookings County Board of County Commissioners, that for the year 2016, election officials shall be paid as follows:

Precinct Deputy	\$11.00 per hour
Precinct Superintendent	\$11.50 per hour
Election School Attendance	\$15.00

Passed and approved this 5<sup>th</sup> day of January, 2016.



Ryan Krogman  
Chairperson  
Brookings County Commission

ATTEST:

Vicki Buseth  
Finance Officer  
Brookings County

Motion by Miller, seconded by Yseth to approve cell phone reimbursements for 2016.

Commissioner Pierce said the cell phone reimbursements are getting to be really high and asked Commission Department Director Stacy Steffensen to do a little research on how the county is coming up with those figures.

Roll call vote: Jensen “aye,” Pierce “aye,” Yseth “aye,” Miller “aye,” Krogman “aye.”  
Motion carried.

Name	Amount
Anderson, Jeff	\$75.00
Birk, Dick	\$105.00
Buseth, Vicki	\$105.00
Chapman, Bev	\$105.00
DeJong, Darren	\$60.00
Doremus, Sean	\$30.00
Dragseth, Joyce	\$105.00
Friedrich, Cliff	\$45.00
Gengler, Michael	\$30.00
Giegling, Mike	\$30.00
Gross, Linda	\$30.00
Haider, Darin	\$60.00
Haugen, Richard	\$45.00
Hieb, Richard	\$30.00
Hill, Robert	\$105.00
Hoekman, Devan	\$30.00
Holzhauser, Michael	\$105.00
Howard, Abigail	\$105.00
Jensen, Larry	\$75.00
Kriese, Jeremy	\$30.00
Krogman, Ryan	\$75.00
Langstraat, Manual	\$30.00
Littlecott, Laura	\$45.00
McCrea, Don	\$15.00
Miller, Stephne	\$75.00
Molengraaf, John	\$30.00
Moser, Misty	\$75.00
Nesvold, Teree	\$105.00

Pierce, Irene	\$45.00
Pierce, Lee Ann	\$75.00
Pike, Jon	\$60.00
Plowman, Shawn	\$90.00
Scheer, Aaron	\$30.00
Sebring, Scott	\$105.00
Stanwick, Martin	\$105.00
Steffensen, Stacy	\$105.00
Stoltenburg, Mike	\$15.00
Sweebe, Bart	\$105.00
Umberger, Chuck	\$45.00
Witchey, Kristen	\$75.00
Yseth, Tom	\$75.00

Motion by Miller, seconded by Jensen to approve board assignments and department liaisons for 2016.

Roll call vote: Pierce “aye,” Yseth “aye,” Miller “aye,” Jensen “aye,” Krogman “aye.” Motion carried.

## 2016 BOARD APPOINTMENTS

### 2016

### COMMITTEE/BOARD/DEPARTMENT

Jensen	4H Promotion & Expansion Committee
Jensen	Brookings Area Transit Authority (BATA)
Krogman	Brookings County Regional Railroad Authority
Jensen	Brookings County Regional Railroad Authority
Krogman	Brookings Economic Development Corporation (BEDC)
Miller	Brookings County Extension Board
Yseth	Brookings Board of Health
Miller	Domestic Abuse Shelter - Ex-Officio
Krogman	East Central Behavioral Health & Chemical Dependency Board
Krogman	East Central Regional Communications Council - Chair
Jensen	East Central Regional Communications Council - Board Member
Miller	First District Association of Local Governments
Pierce	Governmental Affairs Committee
Yseth	Growth Partnership Board
Krogman	Housing & Redevelopment Commission - Ex-Officio & Family Self-Sufficiency
Yseth	InterLakes Community Action - Governing Board (ICAP)
Pierce	Joint Powers Board
Miller	Joint Powers Board
Krogman	Local Emergency Planning Committee (LEPC)
Pierce	Swiftel Center Advisory Board
Pierce	Planning & Zoning Board Member
Miller	Weed & Pest Board Member
Pierce	Youth & Family Services - Advisory Board for JDC
Yseth	Hospital Board - Ex-Officio
Dr. Richard Hieb	County Coroner
Sheriff	Deputy County Coroner
Deputies	Deputy County Coroners

## **DEPARTMENT LIAISONS**

Yseth	Community Health, WIC
Krogman	Emergency Management
Jensen	Equalization Dept.
Yseth	Finance Office
Miller	Highway Dept.
Pierce	Register of Deeds
Krogman	Sheriff/Detention Center/Contract Law
Miller	State's Attorney
Jensen	Veterans/Human Services
Miller	Weed Dept.
Pierce	Zoning/Drainage

Commission Department Director Stacy Steffensen presented the Commission Department Director Report.

Steffensen said a public hearing for the Comprehensive Plan will take place on February 9, 2016. Steffensen asked the board if they would like to have the public hearing in the morning as a scheduled agenda item or in the afternoon. By consensus, the board agreed to have the public hearing at 1:00 p.m.

Steffensen discussed upcoming dates.

Deputy States Attorney Teree Nesvold had no report.

## **COMMISSIONERS' REPORTS & DISCUSSION**

Commissioner Pierce said she has been busy reading the Comprehensive Plan.

Commissioner Jensen attended the Calf Show at the Swiftel Center.

Commissioner Miller had no report.

Commissioner Yseth had no report.

Commissioner Krogman reported on the Hospital Board Meeting.

## **EXECUTIVE SESSION**

Motion by Yseth, seconded by Miller to enter into Executive Session at 9:30 a.m., in accordance with SDCL 1-25-2(1), Personnel. Motion carried. The board came out of Executive Session at 10:08 a.m. No action was taken.

## **ADJOURNMENT**

Motion by Yseth, seconded by Jensen to adjourn. Motion carried. The next regular scheduled meeting is Tuesday, January 26, 2016.

It is the policy of Brookings County, South Dakota not to discriminate against the Handicapped of Employment or the Provision of Service. The County of Brookings is responsive to

requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans with Disabilities. Act.

---

Jenna Peterson  
Finance Assistant II  
Brookings County

Published once at the approximate cost of\_\_\_\_\_.